Zone Two Meeting - 11th September 2010
Held at Putaruru Kensington Theatre

Meeting opened 1.30pm

Attendees:
Musikmakers Hamilton
Rotorua Musical Theatre
Putaruru Theatre Players
On Stage Te Kuiti Inc
Morrinsville Little Theatre
Thames Musical Theatre
Whakatane Musical Theatre

Welcome
Ngaire extended a warm welcome to everyone

John from Putaruru welcomed everyone to Putaruru and ran over the house keeping rules.

Introductions
Everyone introduced themselves

Apologies
Ray Spence, Ian Reid, ML Consultants, Hamilton Operatic, Tauranga Musical Theatre, Gisborne, Taupo, Matamata, Taumarunui, Sue Genner and Judy Thomas (Thames)

Auckland Conference
Ngaire outlined some of the information received via the feedback forms.

- Corporate speakers - will be shifted to the Friday Night as a trial in Nelson and given a time allocation.

- The size of rooms – Ngaire reiterated that people should ensure that they notify Kate of the Forum or Seminar they are attending and make sure that they actually attend the one they state. Rooms and chairs are allocated from these forms and many people change their minds which causes a lot of congestion and problems.
- Tick off sheets will be being used at the doors in Nelson, so please ensure you read your conference information carefully and select the forum or seminar you actually are going to attend.

Questionnaire (MTNZ)
Ngaire spoke on the questionnaire that she had sent for completion by ALL SOCIETIES, all but one in Zone 2 responded. The object of this form was to ascertain how much is actually spend with the various corporates, rights holders etc in a 12 month period and this was to be a national figure – i.e. all Societies to contribute the figure and Kate was tallying to get the grant totals for New Zealand. We were then going to approach these corporates to help fund conference, however without EVERYONE responding this could not actually happen and getting some Societies to provide this information throughout the Country appeared to just be too hard. We may try again next year.

Conference 2011
18,19,20th March in Nelson – Ngaire advised the possible Forums and Seminars. Some very good informative forums and seminars for people to choose from.

Ngaire advised the draft programme for the weekend. A discussion on the format of the AGM – Zone 2 in favour of having the meeting, award presentations all in the morning and the seminars and forums in the afternoon.

Merit Awards and Patrons Encouragement Awards
These will be presented on the Friday Night. Ngaire stressed that all Societies should be looking at their personnel in relation to Merit Awards and at the young people in their Societies who they could nominate for the Patrons Encouragement Award. The requirements of each of these awards are enclosed with these minutes.

MTNZ Achievement Award
This can be presented to someone in your Society who has contributed at least 5 years of continuous exceptional service; this is presented at Society level; someone who works hard within your Society. The requirements are attached to these minutes

Programme and Posters
Don't forget to send these down to Kate and they can be entered in the competition. You need to send 2 posters and 1 programme. There are various categories – I have attached these to the minutes for your interest. Would be good to see lots from Zone 2.

MTNZ Website
New website currently in the making, this will be launched at the Nelson conference.

Society Reports
All reports were read and are accepted. Copies attached.

West Side Story
Ruth Love elaborated on the incident when Musikmakers and Hamilton Operatic were granted rights to the same show. This put both Musikmakers and Hamiton Operatic into a very difficult situation and should never have occurred.

Ngaire suggested we write a letter to the rights holders stating the following:

Letter Content

- ⇨ Asking for exclusivity of the rights
- ⇨ Distance within certain radius (100km)
- ⇨ From when rights are booked and deposit is paid
- ⇨ Guaranteed assurance, when other companies apply, they are told that they cannot be given the rights within 6 months from the signing of the contract

Ruth Love (Musikmakers) moved a motion that Ngaire write to MTNZ and ask that on Zones Twos behalf a letter is taken to Hal Leonard expressing the points as outlined, seconded by Rotorua Musical Theatre. Accepted by all Societies

It was requested that a copy of the letter be sent with the minutes

Footnote: Due to the Earthquake in Canterbury Stuart has delayed his trip until October, Ian has the letter and Ngaire will see him at an Executive Meeting in Nelson at the end of October – she will update everyone on the progress

Thinking Ahead

How many Societies think ahead for the next 12 months for their shows. This is a good idea as you can think ahead and advertise at your current shows the shows you have coming up and gives you plenty of time to get people interested.

Maybe as a zone we could communicate all shows within the Zone.

Ngaire will endeavor to do this with the Zone Newsletter.

Zone Meetings

Committees are not hearing that the zone meetings are on, this is open to all, and you do not have to be on the committee to attend the zone meetings. Can everyone please ensure that everyone knows about the meetings. Please spread the word among all those interested in theatre in your community.

Zone Meeting 2011

Next zone meeting will be held in February in Te Kuiti on Saturday the 19th February. Plenty of notice so make sure you let everyone know, lets support Te Kuiti in this venture. This will be another great day of fellowship, learning and fun.

Budget

Templates for budget, Ngaire has these templates and will send out to anyone who would like it, just let her know. She will do a quick presentation on them at the next zone meeting.

What do you want?
Ngaire would like to know what you would like to have at the zone meetings, she will organise whatever you would like (within reason!!).

Musikmakers are looking at running a sound, lighting and stage managers workshops at Riverlea in 2011. What level of expertise would you like the workshop run at.
Ngaire will send out a questionnaire in the very near future – please complete it and send back – it will help in future planning.

Let's all work together for the betterment of Musical Theatre in New Zealand

Remember to get those articles into Ngaire for the newsletter, next close date is Tuesday 26th October – any news is good news

Workshops – HOD Job Descriptions

All attendees broke into workshops –

Musikmakers members headed these discussion groups

Please find attached a copy of all HOD's Job Descriptions

Some of these may not be relevant to your Society but it is hoped that from these you will be able to gain some knowledge that will assist in the successful running of your productions -

Meeting Closed 4.55pm

After the meeting we were given a tour of the Little Theatre and the larger theatre across the road

A lovely dinner was served – very delicious it was too and we were entertained by some very talented local talent.

Many thanks to Putaruru for their hospitality – a great day enjoyed by all who attended. Make sure you don't miss the next one???

Ngaire Holmes
Zone 2 Representative